

IV. MEMBERSHIP RULES

Staff is directed to maintain compliance with all the following Association rules:

A. Members Code of Conduct

1. The Association's CAM will direct the attention of members or guests to the violation of Association rules and, when necessary, report such actions to the Board of Directors.
2. Members must conduct themselves so as not to jeopardize or interfere with the rights and privileges of other members or their guests.
3. Members are responsible for the conduct of their guests. Members shall refrain from loud, profane, indecent or abusive language and/or actions.
4. Gambling is not permitted in Association facilities except where permitted by state license.
5. Members shall not physically or verbally abuse, harass or accost any resident, guest or staff member.
6. Members shall obey all safety rules and shall cease and desist unsafe activities, and not compromise the health or safety of others by their actions.
7. Members shall be held responsible for any intentional damage to Association property.
8. Members and guests shall not reprimand, discipline or otherwise interfere with the management of the Association.
9. Members shall report any concerns of staff conduct to Association management.
10. Members are prohibited from profiting financially from their memberships by charging guests for use of the facilities.

**RESOLUTION ESTABLISHING THE GOVERNING DOCUMENTS
ENFORCEMENT POLICY AND PROCESS FOR CODE OF CONDUCT
COMPLAINTS**

Sun City Anthem Community Association, Inc.

Whereas, the Associations affairs shall be governed by a Board of Directors (By-laws, Article III, Section A, Paragraph 3.1), and

Whereas, the Board may create, modify, and enforce reasonable Rules governing the use of the Properties (CC&R, Article III, Section 3.3 (a)), and

Whereas, the executive board has the power to impose fines and other sanctions for violations of the governing documents as described in NRS116.31031, and

Whereas, the Board desires to clearly describe the process for enforcing the Members Code of Conduct rules as described in the Rules and Regulations Article IV.A, and

Whereas, the Board desires to clearly describe the consequences for non-compliance with the Members Code of Conduct based on the severity of the violation within the range described in the Sun City Anthem Schedule of Sanctions,

Therefore Be It Resolved, the following Policy and Process for claims regarding a Code of Conduct violation is adopted;

1. Notice of Alleged Violation: A written and signed declaration describing the alleged violation of the Members Code of Conduct must be submitted to the Community Association Manager (CAM) within seven days from the date the alleged violation occurred.
2. Witness Declaration: A written and signed declaration describing the alleged violation of the Members Code of Conduct may be submitted by a witness to the alleged violation. This is also submitted to the CAM within seven days from the date the alleged violation occurred.
3. The CAM will review the information provided and determine if a violation may exist based on the following criteria:
 - Did the alleged violation take place on Community Association Property?
 - Does the alleged violation involve Members, Guests, and/or Management Staff?
 - Does the alleged violation appear to violate the Members Code of Conduct as described in Article IV of the Rules and Regulations?
4. If the CAM determines the complaint does not describe a violation of the Members Code of Conduct a letter will be sent to the complainant advising them of the decision.

