

**RESOLUTION ESTABLISHING THE GOVERNING DOCUMENTS
ENFORCEMENT POLICY AND PROCESS FOR CODE OF CONDUCT
COMPLAINTS**

Sun City Anthem Community Association, Inc.

Whereas, the Associations affairs shall be governed by a Board of Directors (By-laws, Article III, Section A, Paragraph 3.1), and

Whereas, the Board may create, modify, and enforce reasonable Rules governing the use of the Properties (CC&R, Article III, Section 3.3 (a)), and

Whereas, the executive board has the power to impose fines and other sanctions for violations of the governing documents as described in NRS116.31031, and

Whereas, the Board desires to clearly describe the process for enforcing the Members Code of Conduct rules as described in the Rules and Regulations Article IV.A, and

Whereas, the Board desires to clearly describe the consequences for non-compliance with the Members Code of Conduct based on the severity of the violation within the range described in the Sun City Anthem Schedule of Sanctions,

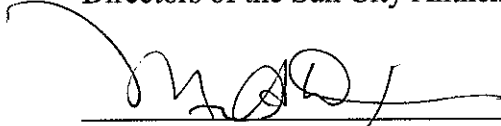
Therefore Be It Resolved, the following Policy and Process for claims regarding a Code of Conduct violation is adopted;

1. Notice of Alleged Violation: A written and signed declaration describing the alleged violation of the Members Code of Conduct must be submitted to the Community Association Manager (CAM) within seven days from the date the alleged violation occurred.
2. Witness Declaration: A written and signed declaration describing the alleged violation of the Members Code of Conduct may be submitted by a witness to the alleged violation. This is also submitted to the CAM within seven days from the date the alleged violation occurred.
3. The CAM will review the information provided and determine if a violation may exist based on the following criteria:
 - Did the alleged violation take place on Community Association Property?
 - Does the alleged violation involve Members, Guests, and/or Management Staff?
 - Does the alleged violation appear to violate the Members Code of Conduct as described in Article IV of the Rules and Regulations?
4. If the CAM determines the complaint does not describe a violation of the Members Code of Conduct a letter will be sent to the complainant advising them of the decision.

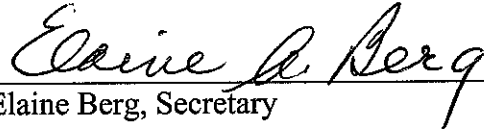
5. If the CAM determines a violation may exist the following action may be taken;
 - Alleged Violator Notified: The alleged violator(s) shall be notified of the allegation by First Class and Certified mail. The letter shall describe the allegation and the time, date, and place the violation is alleged to have occurred. The letter shall give the alleged violator fifteen calendar days to respond to the allegation in writing.
 - Complainant Notified: The complainant shall be notified by First Class and Certified mail that their allegation was received and is being processed.
6. Response from Alleged Violator: If a written response from the alleged violator(s) is received within the timeframe authorized the CAM shall review the response and take the following action;
 - Alleged Violator agrees they violated the Code of Conduct: If a written response indicates they will not repeat the behavior, then the matter shall be closed. A warning letter shall be sent by certified mail to the violator that a repeat of this same type of violation shall result in the matter being reviewed by the Board of Directors where fines and/or sanctions may be imposed.
 - Alleged Violator Refutes Claim of a Violation: If a written response from the alleged violator(s) that is received within the timeframe authorized declares they believe they did not violate the Members Code of Conduct, then an appeal hearing before the Board of Directors in executive session shall be scheduled to review the matter. The person who may be sanctioned for the alleged violation may request in writing that an open hearing be conducted by the executive board.
 - No Response from Alleged Violator in Allotted Timeframe: The Board of Directors, in executive session, shall make the final determination that a violation did or did not occur. The Board of Directors will determine if fines and/or sanctions shall be imposed.
7. In Case of a Hearing: At the sole discretion of the board of Directors, Complainant(s), witnesses, and/or alleged violator(s) may be sent notification of the hearing and have opportunity to provide testimony to the Board.
8. Appeals: The Boards decision regarding appeals from alleged violators shall be at their sole discretion and shall require a majority vote of the Board before fines and or sanctions may be imposed, if applicable. A record of the hearing and the decision shall be retained in the Association files.
9. Final Notification: A final notification of the Board of Director Hearing Panel decision will be sent to the violator(s) describing the determination of the Board of Directors and defining any fines and or sanctions to be imposed. If applicable,

Fines and/or sanctions shall be determined based on the Associations Schedule of Sanctions.

Adopted the 28th day of February, 2008, at a duly constituted meeting of the Board of Directors of the Sun City Anthem Community Association, Inc.



Michael A. Dixon, President



Elaine Berg, Secretary